Name: _____ Date: _____

Worksheet: Guided Practice Report Writing

Guided Practice: Complete the report below by adding appropriate words to the report on which you saw the incident.

The Introduction

On _____, at _____ playfield an _____occurred.

The Body

Most of the Standard three boys were out on the _____ playfield. Only Vincent Luke and Dario Mario were _____ waiting for Coach Bob Lane to call them while the other boys were _____. Then, Coach Lane called_____. It was when _____ tried to get the ball from _____ that he slip in a muddy part of the field and fell backwards.

Within minutes, everyone gathered around _____. While he fell, _____ had _____ his _____ and he could not _____. Some children assisted him to the stand while coach had a look at the _____. He confirmed that _____ had _____ and needed immediate attention. So, _____ was carried to _____ which was located _____ from the school. _____ was then attended by a _____. He was given leave and told _____.

Conclusion

The next day in school, during assembly the principal told everyone what had happened. She said the student, _____,will be alright, but he would have to _____ and so _____. She advise everyone to be careful in the field during this time and that we were only allowed on there when _____.